

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)
MEETING AGENDA
JUNE 15, 2017 – 10:00 to 10:45 a.m.
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

New and Relevant Issues to Be Discussed

1. Workday
 - a. Report – Available Balance by 4 digit
 - b. GCCCD – Open Encumbrance Details by Smartkey
2. Colleague/WebAdvisor
 - a. Student Address Changes via WebAdvisor – final testing IP, done June 29th.
 - b. Nelnet – upgraded
 - c. Colleague Upgrade (UI, Windows 10, etc)
 - i. Full Upgrade – scheduling downtime Oct 28/29, Nov 4/5 ?
 - d. Drop for Non Pay – workgroup to review (DCEC)
3. Financial Aid
4. Daily Term comparison FTES report – short demo
5. Network and Server Upgrades – Imaging new labs Grossmont
6. Managing Reporting Requests
7. Upgrade Resource25 – new functionality
8. Document Imaging – Business Analysis
9. DARS – Degree Audit – Jessica McKean/Asma AbuShadi
 - a. Conference, pick list, technical issues, upgrade
10. BPA – Technology planning – next steps
11. Submit button for GC Counseling advising – Counseling wants to move the link behind the submit button or remove the button all together. Done - “Submit” changed to “Main Menu”
12. Windows 10 / Office 2016 – next steps
13. OER – Open source Education Resources SB-1359
https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201520160SB1359

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. HelpDesk Software – RemedyForce – Piloting with ICS at both colleges
2. FTES – Coding standards – next rescheduling for July
3. Open Class List Report – A&R wants to only show students classes they can actually register for
4. Infrastructure
 - a. Wireless District Services pilot / testing new equipment
 - b. Ongoing Upgrading networks switches both colleges
5. Security -2 step authentication, Workday access only on site

Ongoing Projects

1. Step Three – Advising
 - a. Changes done for Cuyamaca
 - b. Next steps for Grossmont ?
2. SSSP data
 - a. integration from Cynosure and SARS directly
 - b. Data collection from High Schools – how to enter into Colleague – GC vs CC

- c. Exemption – How to code Cohort of students that do not need to be “Directed to Services” and how does this coding affect our pathways or business processes
3. Current Projects – <https://intranet.gcccd.edu/is/status-of-projects.html>
4. Email – Archive & Personal Folders (PSTs) – move to mailbox/cloud – districtwide email
5. Onedrive – waiting for Security enhancements
6. Daily FTES comparison report